



## Faculty of Physical Education and Health University of Toronto

### Year I Pre-registration and Registration Information 2007-2008

The faculty and staff welcome you to the Faculty of Physical Education and Health. This student package contains important information regarding registration and program requirements for students enrolling in the BPHE Program, as well as Concurrent Teacher Education option (CTEP) students. Please **read all** of the information, **carefully follow** the instructions provided, and direct any questions you may have to our staff or faculty. We will be available over the summer months to assist you.

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Faculty website:		<a href="http://www.utoronto.ca/physical">www.utoronto.ca/physical</a>

Office Hours: Mondays to Thursdays 9:30 a.m. – 11:30 a.m. and 1:30 p.m. to 3:30 p.m.  
Special September Hours: Mondays to Fridays 9:30 a.m. – 11:30 a.m. and 1:30 p.m. to 3:30 p.m.

BPHE Program faculty and staff will be available throughout the year for consultation regarding any difficulties you may be experiencing even if they are not academic related. Your personal difficulties may affect your concentration and ability to succeed – get help before it's too late! We can help or refer you to professionals who can help you. So don't hesitate to make an appointment to see us. If it's an emergency, call or stop by. We will make every effort to accommodate you immediately.

Check that the following information is included in your package:

- *2007-2008 Arts and Science Registration Handbook and Timetable, if you do not already have one. Updates to the Timetable will be available on the Arts and Science website ([www.artsandscience.utoronto.ca/current](http://www.artsandscience.utoronto.ca/current)) in early July.*
- PHE Academic and Activity Timetables 2007-2008
- Outdoor Project 100H Information sheets
- Outdoor Project 100H Registration Form
- Health Sciences Writing Centre Information
- Information from your Student Council
- Orientation Week (Frosh week) Tentative Schedule
- Orientation Week Registration Form

Take time **NOW** to review and act upon the contents of this package to facilitate enrolment in your courses and the final steps of registration in September.

\*KEEP your PHE Calendar until you graduate (additional copies will cost).

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<p><i>Summary and dates for YOUR NEXT STEPS</i></p>
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<b>Beginning June 4</b>	OBTAIN your TCard, and set up your Email account. (Robarts Library, Second floor, Room 2054)
<b>June 28-August 17</b>	PAY your ODP100H (Camp) fees of \$250.00. Pay by VISA/MC/AMEX, <i>Direct Debit</i> or by cash at our Main Office (Membership Services). Information and Registration form enclosed.
<b>June 28-July 11</b>	CHOOSE your courses AND PLAN your timetable – see page 4 of this manual. Remember to include your Arts and Science courses as part of your total academic course load i.e. PSY100H and your one <u>"other division" (elective) course</u> .
<b>Beginning July 12</b>	Enrol in PHE Academic courses & PAC100Y - The Basic Rotation - online ( <a href="http://www.rosi.utoronto.ca">www.rosi.utoronto.ca</a> ).
<b>August 14.....</b>	Enrol in Arts and Science "elective" courses i.e. your "Other Division" courses. Enrolment starts at 6:00 a.m. each day. Enrol early for best results.
<b>August 15</b>	No enrolment for Arts and Science courses on this day
<b>August 16</b>	Enrolment in Arts and Science "elective" courses resume
<b>August 27- 30</b>	ATTEND ODP100H -Year I Outdoor Project (Camp) – see ODP100 information sheets
<b>Mid July-August 31</b>	PAY Tuition fees and keep your receipt, or get your fees deferred – see PAYING YOUR FEES, p.6
<b>August 31</b>	FINALIZE and make any necessary changes to your academic course selection on ROSI.
<b>September 4</b>	Orientation Week activities begin – Come prepared for Mandatory photo session on this day. See enclosed Transition/Orientation schedule - " <del>PHE-iesta</del> " for details.
<b>September 5</b>	Mandatory Swim Test and Equity Workshop - Bring a bathing suit and a lock.
<b>September 10</b>	Academic and Physical Activities classes begin
<b>September 29 &amp; 30</b> (last weekend in September)	<b><u>CTEP students only</u></b> : Attend " <i>Jumpstart</i> " Program - Mandatory! Reserve these dates now! Details will be available during Orientation Week.

## YOUR NEXT STEPS

### 1. **Get Your TCard** – Your UofT student Identification

Your TCard is your official University of Toronto identification. It will be your library card, access pass to the athletic facilities and general identification card for use when you write exams or pick up official documents. To get your TCard, go to Room 2054A of Robarts Library (130 St. George Street). Bring your offer letter and one piece of photo identification. More information about the TCard is available at [www.library.utoronto.ca/services/card](http://www.library.utoronto.ca/services/card).

### 2. **Create Your E-MAIL**

As a student at the University of Toronto, you have automatic access to the Information Commons, which is your passport to e-mail, the library and the Internet. All University of Toronto students are required to create and maintain a UTORmail account. Once you have your TCard, you must activate your University of Toronto e-mail account. It is mandatory! All UofT students are provided with a campus email address through the UTORmail service. It is your responsibility to activate and maintain this account. Make sure you check it regularly. This is the primary way we will communicate with you. We regularly send messages with news, updates and reminders to students with UTORmail accounts. In addition, email notification of enrolment in courses through the waiting list process is sent to your UTORmail account only. To create your account, go to [www.utorid.utoronto.ca](http://www.utorid.utoronto.ca)

If you already have an email account, you can simply have your UTORmail messages forwarded to that account by specifying the email address at [www.utorid.utoronto.ca](http://www.utorid.utoronto.ca)

#### **UtorDial**

You can also use your Information Commons account as an Internet Service Provider (ISP) for your personal computer by setting up a UTORdial account. You will need to purchase the appropriate software from the Information Commons for a small charge and pay token line charges for access to UTORdial if you are phoning in via a modem, but using the Information Commons on campus is free. Students who do not have ready access to a computer can make use of a number of computer terminals available for students' use at the Faculty, and at various locations around the University. See ROSI information below for locations.

### 3. **Update your mailing and E-mail address information on ROSI**

It is important to make sure that your mailing and email addresses are updated on ROSI immediately you set up your email account, and when you confirm your living arrangements, so you don't miss out on e-mails and other mailings!

### 4. **ROSI – Repository of Student Information – [www.rosi.utoronto.ca](http://www.rosi.utoronto.ca)**

Enrolment in PHE and "other division" academic courses is on-line, using ROSI - the university's Student Web Service (SWS). With this system, students can enroll in academic courses online in "real time". Detailed instructions on how to use ROSI are available in the *2007-2008 Arts and Science Registration Handbook & Timetable*, p. 49. Computer terminals are available for students' use at the Faculty, and at various locations around the University. Faculty locations are (i) Room 231, Benson Building (closed in the summer), and (ii) north end of the Change Rooms, basement level, Warren Stevens Building. For other locations, please see the *Arts and Science Registration Handbook and Timetable* p 50.

Please note that whilst reading the instructions for using ROSI, you will come across terms that relate only to students enrolled in the Faculty of Arts and Science. It is helpful to know the following:

**Course Listings** – PHE courses and times are listed in the PHE Academic and Activity Timetables - enclosed  
**Faculty** – your Faculty is the Faculty of Physical Education and Health.

**Registrar's Office** – the BPHE Program Office is your "home base" i.e. your Faculty/Registrar/College office.

**College** – BPHE students are not required to join a college. Please see page 41 of the PHE calendar.

**Department** – there is no department associated with our Faculty.

**Degree POSTs** – your Degree POST is PE BPHE or PE CTEPS as the case may be (i.e. PE *three spaces* BPHE)

**Subject POST** – there is no subject post associated with the programs offered by this Faculty.

**Minors and Majors** – The BPHE degree is an Honours Bachelor's degree program. There are no minors or majors associated with the degree. However, students who wish to major or minor in a subject POST from another division (e.g. a major in English or a minor in Chemistry) can achieve this by enrolling in the required courses specified by that division as their "other division" i.e. elective courses. See **Choosing your Electives** on p.5 for more details.

## 5. CHOOSING YOUR COURSES

*You will need the following calendars and supplements (provided with this package) to select your courses:*

- The **PHE Calendar 2007-2008** outlines curriculum requirements, course descriptions, policies, procedures, and other information necessary for the successful completion of your degree. (This calendar was sent with your offer of Admission and is also available at [http://www.ac-fpeh.com/PDF/academic/undergrad\\_calendar\\_\\_07-08\\_FINAL.pdf](http://www.ac-fpeh.com/PDF/academic/undergrad_calendar__07-08_FINAL.pdf))
- **PHE Academic Course Timetable** - Lists days and times PHE courses, including Anatomy, are offered.
- **PAC Activity Core Timetable** - Lists days and times physical activity courses are offered.
- **The Outdoor Project Information Manual** provides information regarding the courses in this component of our program. First year students attend ODP 100H – cost \$250. See the Outdoor Project Information Manual enclosed or online at <http://www.ac-fpeh.com/academic/undergrad/forms.php> for full details. Registration is required!
- **The 2007-2008 Faculty of Arts and Science Calendar** provides course descriptions to assist you in the selection of your “other-division” electives; e.g. BIO150Y, SOC101Y. It also indicates requirements for Minors or Majors. This calendar is available with this package or online at <http://www.artsandscience.utoronto.ca/current>. Reference copies are also available at our Main Office and at libraries on campus.
- **The 2007-2008 Registration Handbook and Timetable of the Faculty of Arts and Science** lists days and times Arts and Science courses are offered. It also provides instructions on how to use ROSI. Note that BPHE dates and deadlines may differ from Arts and Science dates. **Follow BPHE dates.** Students in this Faculty do not need to enroll in a “subject POST”.

**Note: We strongly encourage you to keep your Calendar, Outdoor Project Information Manual and all information that may pertain to your progress in the Faculty**

### YEAR I Courses

The majority of your courses in the first two years of the program are “building block” courses required to form the foundation of your studies. A listing of courses required for the BPHE program is available on pages 8 and 9 of the PHE Calendar, and pages 10 and 11 for CTEP students. In your first year you should enroll in:

**ANA126Y1 - Human Anatomy** - (see notes "1" and "2" on the Academic timetable regarding Labs)

**PHE101Y1 - Lifespan Development** – plus one practical section

CTEP Students will also complete a 20hr field experience for this course. Details available in September.

**PHE102H1 - Physical Activity, Health and the Social Sciences** – plus one tutorial section

**PHE103H1 - Physical Activity, Health, and the Biophysical Sciences** - plus one tutorial & one practical section

**PSY100H1- Introductory Psychology**

**PHE113H1 - Personal Health** - plus one tutorial section

**PAC100Y1 - The Basic Rotation** – (see "Choosing your Rotation Section" below)

**ODP100H1 -Outdoor Project I – Intro to Outdoor Physical Activity and the Environment** (Registration form enclosed)

Plus:

One full course or two half courses (Y = full course) (H = Half i.e. 0.5 of a full course) from another division of this University to fulfill your "elective" or "other division" course requirement.

## Choosing Your Elective Course

Students may choose an elective from the suggested listing in the Year I - PHE Academic Timetable, or any other course that may assist them in meeting their academic and career goals. For example, if you are interested in completing a **Minor or a Major** discipline, you could enroll in one 100-level requirement in this discipline as your elective.

Requirements for each division can be found in the relevant calendar for that division. Students usually take their majors and minors from the Faculty of Arts and Science. The requirements for majors and minors are listed at the beginning of each Department's listing of courses in the Arts and Science 2007-2008 Calendar. The course and grade requirements for the academic year 2007-2008 will apply to you and must be met in order to receive the Minor/Major notation on your transcript. If you wish to Major or Minor in a subject area other than those offered by the Faculty of Arts and Science, please contact the BPHE Program Administrators.

Students may also enrol in courses that are of general interest to them, or enjoyed studying in high school. Keep in mind that some upper year courses you may wish to take later have prerequisites. You may choose any course available to you, and fit your timetable, from any of the three campuses of the University of Toronto i.e. St. George, UofT Mississauga or UofT Scarborough. Course descriptions and timetables for St. George courses are listed in the Arts and Science Calendar and Timetable Handbook. UTM and UTS course descriptions and timetables, are available at <http://www.utm.utoronto.ca/current.0.html> and <http://www.utsc.utoronto.ca/~registrar/index.php?pg=timetable@courses/>

### **CTEP students - Second Teachables**

Students enrolled in the CTEP option are advised to plan their electives to count towards their "second teachables". A listing of eligible courses is available at <http://www.oise.utoronto.ca/admissions/d.BEdISTeachSubj.html>

### **Choose an Alternative for your Elective !**

When choosing your elective, it is advisable to select more than one course that fits your timetable. This is because Arts and Science students have first priority over those courses. It may be that by the time other division students are allowed to enroll in those courses some may already be full. Although there is a Waiting List system in place for some courses, not all students may get in. Also, for each course you choose, select more than one section of each of the Lecture, Practical or Tutorial sections that may fit your timetable, without creating a conflict. This will save you time when enrolling for your courses on ROSI.

### **Choosing Your Rotation section for PAC100Y - The Basic Rotation**

In each year of the BPHE program, there is a required activity core course rotation. Each rotation will contain a variety of activity units, ranging from four to five units. Students will enroll in a section of the course rotation. They will proceed from activity unit to activity unit listed for that section. For Year One, all sections offer the same activity units with the exception of Aquatics/Swim. Students who are not comfortable in the water are advised to enroll in section "P101". Extra help in aquatic skills will be provided to students in this section. A simple **swim test** will form part of your Transition week activities to confirm students who will remain/join section P101. If a change is approved, the BPHE Program Administrators will make the necessary switch. Section P103 is reserved for CTEP students.

## **6. ENROLLING IN YOUR COURSES – using ROSI [www.rosi.utoronto.ca](http://www.rosi.utoronto.ca)**

Before you log on to ROSI, it is important that you **copy out your course selections in order of preference for each course and each section within a course** as ROSI assigns courses in the order listed when enrolling. If you are taking a full course load, your list should have 5.0 full academic courses, one Physical Activity Core Rotation, and one Outdoor Project course. Please note that PHE102H1 and PHE103H1 are both half courses (i.e.0.5 each) which equal 1.0 when counting your course load.

ANA126Y

PHE101Y – plus practical sections

PHE102H – plus tutorial sections

PHE103H – plus tutorial and practical sections

PHE113H – plus tutorial sections

PSY100H

Your choice of "other division" elective, plus any required tutorials/labs/practical sections

PAC100Y –

ODP100H (if you will be attending the Required Outdoor Project.)

## **Enrolment Dates**

You are responsible for the successful completion of your transactions on ROSI. Confirm your transactions by viewing your activity log on the SWS.

July 12, 2007 beginning 6:00 a.m. – Enroll in:

- *PHE Academic Courses*: (including PSY100H).
- *PAC (Physical Activity Core) Rotation, and*
- *ODP100H – Outdoor Project I*

August 14, 2007 beginning 6:00 a.m. – Enroll in:

- “*other division*” *electives*, i.e. PSY100H, BIO150Y/SOC101Y.... if you did not get into them on July 12.

### **Cancelling Courses and Fees Implications**

If you decide that you do not want a course, you should cancel it as soon as possible. This applies to courses that you have been waitlisted as well as those in which you are enrolled. Only by canceling a course will your space become available for another student. You will be responsible for any fees and academic penalties incurred if you do not cancel courses before the appropriate deadlines.

### **Waiting Lists**

The Waiting Lists feature enable students eligible for registration to "line up" for a space that might become available in a lecture section that is full. If a space becomes available, the student next on the waiting list will be automatically enrolled in the lecture section. After the enrolment happens, a notification email is sent to the student's UTOEmail e-mail address. All PHE courses have waiting lists. Not all Arts and Science courses have waiting lists. Courses with waiting lists will have a "Y" in the "Waitlist" column of the Arts and Science timetable.

It is important to note that by the time enrollment for non-Arts and Science students opens on August 14, 2007, the majority of the popular courses may be full with long waiting lists. It is highly recommended that students prepare to enrol in their alternative choices.

Students are allowed to list up to 2.0 full credits on the Waiting Lists. Courses listed on the Waiting Lists will count as part of your 6.0 full credit course allowance. Detailed information on the Waiting Lists procedures and restrictions are available on pages 45-48 of the 2007-2008 Arts and Science Registration Handbook & Timetable included with this package or online at the Arts and Science web-site <http://www.artsci.utoronto.ca/current/undergraduate/course>.

### **7. *PAYING YOUR FEES* - pay by August 31, 2007**

BPHE students pay fees based on their level of attendance i.e. Full or Part time attendance. Full-time students pay a "blanket" fee which covers all categories of courses offered – PHE academic, other division academic, and PAC - activity courses. As a result, full-time students do not receive a refund, if they drop a course, unless they drop enough courses to reduce their level of attendance to Part-time. A full-time student who drops a course may replace it with another course, provided this takes place within the course "Add"/Drop periods. See BPHE Calendar page 6. Part-time students pay fees according to the number of courses they are enrolled in; the maximum is 2.5 full courses per year. The fees consist of academic, incidental, and ancillary fees. The 2007-08 fall-winter session fees had not been determined at the time this package was prepared. For up to date information on fees, please visit <http://www.fees.utoronto.ca/session/fallwinter0708/fees.htm>

### **Invoices**

The student accounts office will mail out paper invoices in early August. Check the SWS ([www.rosi.utoronto.ca](http://www.rosi.utoronto.ca)) to ensure that both your mailing and permanent addresses are correct. If you do not receive an invoice by late August, you may obtain one from the Student Accounts Office, 215 Huron Street, 2<sup>nd</sup> Floor, or you may contact the BPHE Program Administrators for assistance.

You may also pay your fees without a paper invoice, once your student account is updated with your fees information on ROSI. Detailed information, refund schedule, etc. are available at [www.fees.utoronto.ca](http://www.fees.utoronto.ca).

### **How to pay your fees**

You can pay your fees like a bill – at a bank, via telephone or internet banking, or at a bank machine. If you would like to pay online or by phone, contact your bank to add the University of Toronto to your list of bills, using the account number located on the top right-hand corner of your paper invoice, or on the invoice format of your account on the Student Web Service. The account number consists of up to the first five characters of your surname (in capital letters) and 10 numbers which will be your student number with leading zeros. Make sure you keep your receipt or confirmation of payment, or write down your confirmation number. This is your proof of payment and may be useful if there is a delay in processing your payment.

**Admission Scholarships** – students who were awarded admission scholarships may deduct the scholarship amount from their total tuition amounts and pay only the remaining balance. If the scholarship amount is greater than the minimum first payment, the student will be automatically registered provided they have fulfilled the terms of the scholarship award.

## 8. **OFFICIAL REGISTRATION**

Registration will occur automatically if you pay at least the minimum first instalment of your fees (or officially defer them) by August 31. If you pay after August 31, you must present proof of payment to the BPHE Program office by September 19 to be registered manually on ROSI by BPHE Program Administrators. If your payment has not been received or officially deferred by September 19, you will be removed from your courses.

**Fees deferral** – Students who have no outstanding fees from previous sessions and have applied for OSAP by the specified deadline (see below), may request deferral of their fees payment. This deferral is not automatic! You must bring your Notice of Assessment to the BPHE Program Office to be processed by August 31, 2007. If you do not receive your Notice of Assessment from OSAP by mid-August 2007, you should go to the Admissions and Awards Office (315 Bloor Street West) for assistance. Students who have not arranged to have their deferrals processed by September 19 will be removed from their courses.

## 9. **CONFIRMING YOUR ENROLMENT - VERY IMPORTANT!**

Before classes start, check to see if you are registered on the SWS. Log on and select "Timetables" from the main menu. Display your timetable for the current session – on the upper right portion of the timetable is your "Status" If it is "REG", your registration is complete. If your status is "INVIT", you risk being removed from your courses! Double check to ensure your payment has been recorded! Bring your payment receipt to the BPHE Program Office to be registered, or seek advise. Also check that all your courses are correct. You are responsible for your final timetable!

## 10. **FINANCIAL PLANNING / OSAP (<http://osap.gov.on.ca>)**

The University of Toronto Policy on Student Financial Support states that "...no student admitted to a program at the University should be unable to enter or complete the program due to lack of financial means." This assurance depends upon students using all available means of financial aid.

Students are advised to do a financial plan now, for the coming year!

A good plan includes summer employment, applying for financial aid (OSAP, or the equivalent in their home province) if they are eligible, support from parents or other relevant people, and a comprehensive estimate of their coming expenses. Part-time employment is not recommended for students in first year as the work load at University is much greater than in high school. Information on financial planning and financial aid is available at [www.adm.utoronto.ca/fa](http://www.adm.utoronto.ca/fa)

Students who predict they will have financial need, should apply for OSAP (Ontario Student Assistance Program) or the equivalent in their home province, and complete the UTAPS (UofT Advance Planning for Students) application. Apply for OSAP online at <http://osap.gov.on.ca> and check for updates of your application using a PIN you will get as part of your application. An OSAP assessment will also be mailed to you.

Students who qualify for OSAP can pick up their Loan Certificates from the BPHE Program Office beginning the first week of classes. A list of student numbers will be posted on the bulletin board outside the BPHE Program Office – WS 1050. You will need your student card and Social Insurance Card to claim the document. Students are urged to check the bulletin board for their student numbers before lining up to pick up their certificate.

## ***IMPORTANT NOTICES, POLICIES AND PROCEDURES***

### **Student's Responsibility**

It is the student's responsibility to be aware of policies, procedures and deadlines which are in effect during his/her attendance at the University of Toronto. It is also the student's responsibility to attend classes regularly, to keep her/his work up to date, and to complete assignments as required.

### **Freedom of Information and Protection of Privacy (FIPPA)**

The University of Toronto respects students' privacy. Personal information that you provide to the University is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering admissions, registration, academic programs, university-related student activities, activities of student societies, financial assistance and awards, graduation and university advancement, and for the purpose of statistical reporting to government agencies. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to [www.utoronto.ca/privacy](http://www.utoronto.ca/privacy) or contact the University Freedom of Information and Protection of Privacy Coordinator at 416-946-7303, McMurrich Building, Room 201, 12 Queen's Park Crescent West, Toronto, ON, M5S 1A8.

### **Academic Code of Behaviour and Code of Student Conduct**

These codes apply to all students of the University. Offences will be dealt with according to the established procedures and guidelines and may result in the loss of the academic credit and expulsion from the University. Examples of offences are cheating, plagiarism, discrimination, harassment, unauthorized and inappropriate use of information technology, and disruption of a class/activity, etc. For a full description of these Codes see

<http://www.utoronto.ca/govcncl/pap/policies/behaveac.html> & <http://www.utoronto.ca/govcncl/pap/policies/studentc.html>.

### **Attendance at Classes and Examinations**

Students are required to attend the courses of instruction and the examinations in all prescribed subjects. Students are expected to attend and actively participate in 100% of physical activity course sessions as well as 100% of the assigned laboratories, seminars and tutorial sessions in academic courses. All absences must be documented. The number of documented absences permitted will vary with each course. For attendance policies, refer to the individual course outlines.

### **Safety, Equipment Requirements and Appropriate Attire for Activity Courses**

Faculty regulations state that for the safety of all participants, proper safety equipment and appropriate attire in physical activity courses must be worn. This policy will be strictly enforced. Refer to your course outlines distributed at the beginning of the rotation unit for specific instructions.

All sport specific game and safety equipment (i.e. racquets, goggles, shin guards, bats, helmets) will be provided, however students may also bring their own. Non-marking shoes must be worn for all hardwood surface gyms and courts (SG, SC, UG, FC). Come prepared to participate in your activities on the first day by bringing appropriate equipment and attire (i.e. T-shirt & shorts, bring swimsuits for PAC100Y aquatics, etc.)

### **Medical Documentation**

The University of Toronto Medical Certificate must be submitted to the BPHE Program Office in support of petition(s). No other medical notes will be accepted. Copies of this certificate are available at the University of Toronto Health Services, the BPHE Program/FPEH Main Offices, in the Arts and Science Registration Handbook and Timetable, and on the web at [www.utoronto.ca/health](http://www.utoronto.ca/health) click on forms.

### **Petitions and Appeals**

Policies and procedures are intended to ensure that all students in the Faculty are treated equitably and fairly. However, in some cases there are valid reasons why students should be granted an exception from these policies and procedures. Consideration will be given to the needs of students who are experiencing problems that are beyond their power to foresee or control. Most of these situations concern illness, personal problems, accidents, family difficulties, etc. Petitions are not always granted.

If you think you need to petition or if you are having problems that interfere significantly with your academic work, you are advised to seek assistance from the BPHE Program/Registrar's Office.

If your petition is denied, and you have new/additional supporting documentation in support of your case, you may appeal within two weeks of the notification date of the petition result. Refer to page 32 of the PHE Calendar.

## ***GENERAL INFORMATION***

1. **Undergraduate Student Council for 2007-2008 (PHEUA)**

email: pheua.council@utoronto.ca

**President:** Spencer McClung  
**Vice-President:** Marco Raggi  
**Social Director:** Peter Min  
**Treasurer:** Alex Kaju  
**Secretary:** Sarah Boyle  
**Equity Officer/CAR rep:** Steve Greening  
**IPE rep:** Karen Nguyen  
**Governing Council Rep:** Lorenza Sisca

2. **Health Sciences Writing Centre**

The BPHE Health Sciences Writing Centre provides advice on approaching, formulating, drafting, and finalizing written assignments in their courses. Students are encouraged to make use of this valuable service. For further details and to make an appointment, go to [www.hswriting.ca](http://www.hswriting.ca).

3. **Student Ambassadors**

We are seeking BPHE students to represent the Faculty as ambassadors for the Program. There are volunteer and paid positions available. As a Student Ambassador, you will assist with recruitment of high school students applying to the program, and represent the Faculty of Physical Education and Health at special recruitment events. You will meet, greet and conduct tours for high school visits, and answer questions about the program and student life at the Faculty and the University of Toronto. Upcoming events include the Ontario University Fair at the Metro Convention Centre (end September), UofT, St. George - Fall Campus Day (October 27), Reception for Scholars (November), National Undergraduate Research Day (March/April) and March Break Events. Interested students, please contact Margaret Ajax at 416-978-3026 or by e-mail at [margaret.ajax@utoronto.ca](mailto:margaret.ajax@utoronto.ca).

4. **Faculty's Centre for Leadership Training and Education**

For leadership and employment opportunities, visit the office located in BN227, or their website at: <http://www.ac-fpeh.com/leadership/index.php>

5. **CPR and SFA Requirements**

All students are required to obtain certification in Standard First Aid and Basic Rescuer level C (CPR) as a requirement for the BPHE degree. Upon completion (preferably by second year), please complete the *Confirmation of SFA & CPR Certification* form and submit original certificates with a copy to the office. Your originals will be returned after verification and credit will be assigned. Students who hold current CPR or SFA certification may present them to the office before they expire. We will only accept certification from the following:

**St. John's Ambulance:** minimum Standard First Aid; Basic Rescuer level C (CPR)

**Red Cross Society:** minimum Standard First Aid; Basic Rescuer level C (CPR)

**Heart and Stroke:** minimum Standard First Aid; Basic Rescuer level C (CPR)

**Life Saving Society:** Aquatics Emergency Care = SFA ONLY

6. **Financial Aid, Bursaries, and Faculty Awards and Scholarships**

The Faculty offers a number of Bursaries, Awards, and Scholarships to students in financial need, as well as for academic excellence and leadership. Details of these awards are available in the PHE Calendar, pages 40-43. Students in need of financial assistance but who have difficulties qualifying for OSAP should speak with BPHE Program Administrators.

7. **Lockers and Towel Service**

Lockers for ALL students registered at the University of Toronto will be on sale starting Tuesday, September 4. Lockers will be sold on a first come, first served basis. There is a section with a limited number of lockers allocated for PHE students who want to be located in the same vicinity. If you wish to purchase a locker in this section, you will be required to show your student ID TCard.

8. **Other Services and Resources** available at the University of Toronto, please review details on page 36 of the PHE Calendar. A summary is also enclosed in this package.

# **!BEGIN YOUR UNIVERSITY CAREER!**

☞ **Attend ODP100H** - Monday August 27

☞ **Attend ORIENTATION** – beginning Tuesday September 4.

All new students are required to attend the MANDATORY days of transition activities.  
See the information from the PHEUA – (included in your Pre-registration package).

☞ **Tuesday, September 4 – *mandatory*** -Report to the Benson Building Student Lounge at 8:45 a.m. on to participate in university orientation and transition activities. Come prepared to be photographed for your Year One class composite.

☞ **Wednesday, September 5** - Bring a bathing suit for your *mandatory swim test*

☞ **Monday September 10** – Academic and Physical Activities begin.

*Until then,*



***RELAX... and enjoy the summer! See you in September!***

